

- 1) It is possible to book rooms for streaming classes via Zoom (without students present). Such room bookings will be seen under the column "Room not visible to students" in TimeEdit. Only teachers logged into TimeEdit via CAS (<https://cloud.timeedit.net/uu/web/>, "Personalinloggning") will see such rooms. Students will not see them.

### With staff login

Time	Programme	Course	Room	Room not visible for students	Reason	Comment
<b>Mon 2020-08-31</b>						
13:15 - 15:00	K1, KandKe1	Chemical Principles I	Siegbahnsalen, 10101, Ångström		Lecture	Information
<b>Wed 2020-09-02</b>						
10:15 - 12:00	K1, KandKe1, X1	Basic Chemistry, Chemical Principles I		11167, Ångström	Lecture	F Stötkio

### Student view

Time	Equipment	Programme	Course	Room	Reason	Comment
<b>Mon 2020-08-31</b>						
13:15 - 15:00		K1 KandKe1	Chemical Principles I	Siegbahnsalen, 10101, Ångström	Lecture	Information
<b>Wed 2020-09-02</b>						
10:15 - 12:00		K1 KandKe1 X1	Basic Chemistry Chemical Principles I		Lecture	F Stötkio

- 2) Year 1 students have some classes on campus. When a room is booked for such classes, the booking is generally intended for half the size of the group, regardless of the size of the room(!), unless you have agreed otherwise with the course schedulers. The aim is to keep the number of students on campus to a minimum.

For example: a course with 30 students is scheduled for a class in a that sits 40. The number of students in the room for that class is still meant to be 15 students, in order to reduce crowding on campus (even though the room could technically be used for 20 students i.e. half capacity).

Classes are will be divided in two for the roll-call at the start of the course. They should be divided into the same half classes as for teaching later.

- 3) Make sure you cancel any room booking that you don't need well ahead of time, whether it is a booking with students present, or streaming without students! We have a limited number of rooms and need to make the best use of all of them.

Don't hesitate to contact the course schedulers ([schemafragor@angstrom.uu.se](mailto:schemafragor@angstrom.uu.se)) if you have any questions.